



Church Mission Congress 2019

Diocese of Yakima
5301-A Tieton Drive
Yakima, WA 98908
509-965-7117
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When?

Friday, October 11, 2019
Saturday, October 12, 2019

Where?

Holy Family Parish Campus
Yakima, WA

Who is invited?

Anyone interested in becoming more knowledgeable of the Gospel's, anyone wanting to evangelize our youth, anyone wanting to deepen their spirituality and anyone wanting to learn to be better stewards in their parishes.

Over 550 attendees last year!!!



Diocese of Yakima invites you!

Dear Vendors,

Our *Church Mission Congress 2019* is quickly approaching and The Diocese of Yakima invites you to be part of it. We invite you to join us in giving our community a day that provides vision and leadership to all those involved in the many aspects of evangelization and faith formation.

The Pastoral Center staff is dedicated to preserving the Congress as an essential resource in developing and enhancing ministry leadership in our Diocese. Your participation as a vendor for this community event is very important.

We thank you in advance for your thoughtful consideration in being a vendor and for helping to promote the vision and ideals of our ministries, by supporting our efforts in bringing the Gospel's message to life!

Vendor Registration deadline

Please turn in your registration packet by **October 1, 2019** to guarantee your vendor spot.

Church Mission Congress Hours

(For: Teachers and Priests)

Friday, October 11, 2019: 9:00 am – 3:00 pm

(For: Teachers, Priests and Lay People)

Saturday, October 12, 2019: 9:00 am – 4:00 pm

Set-Up for Vendors available

Doors open for set-up beginning at 8 a.m. on Friday, October 11th.

Doors open for set-up beginning at 7:30 a.m. on Saturday, October 12th.

Vendors, Thank you for your Participation!



VENDOR REGISTRATION FORM

CHURCH MISSION CONGRESS 2019

Vendor Type (select one):

Diocesan Organization _____ Food Vendor _____
 Merchandise/Book Vendor _____ Refreshments/Snacks _____

Name: _____ Contact _____
 Address: _____
 City/Zip: _____
 Phone: _____ Email: _____

Merchandise/Book Vendor (Space Requested):

_____ 10x10 Booth Space with 8ft. display table(s) for Friday & Saturday, October 11 & 12, 2019
 Price: \$200 for the first table
 _____ Additional Table (s): \$50 each
 _____ Total Payment _____ Table(s) Selected: _____
 Electricity Needed: _____ Yes _____ No

Special Requests:

**Full payment must accompany this form. All applications are on a first come, first served basis.
 NO REFUNDS 10 DAYS PRIOR TO EVENT.
 Make checks payable to: Diocese of Yakima
 Mail to: Diocese of Yakima 5301-A Tieton Drive, Yakima 98908, Attention: Pastoral Center**

I _____ hereby agree to abide by the rules and agreements handed down by the Catechetical Congress Committee and also agree to protect, defend, indemnify and hold harmless the Diocese of Yakima and its volunteers for all loss, damage and claims resulting from this event.

Applicant signature: _____ Date: _____

PASTORAL OFFICE USE ONLY

Date Received _____ Check # _____ Tables Assigned _____
 Processed by _____

REGISTRATIONFEES

- Merchandise/Book Vendor:\$200 per table, \$50 for each additional table
- Refreshments/Snacks only: \$25 per space

Registration fees can be mailed or taken to:

Diocese of Yakima, Attn: Valeria Flores
5301-A Tieton Drive Yakima, WA 98908

****Make checks payable to: Diocese of Yakima****

- Merchandise/ Book Vendor: 10 x 10 Space with 8 ft. display table provided, space is limited
- Late registrants may not have a choice of location. Each vendor will need to have their own liability insurance as Yakima Diocese and or Holy Family Parish will not be liable for any damage to vendor's product, booth or self.
- We reserve the right to refuse vendors that have items that duplicate another vendor that was previously approved. Our goal is to offer a wide variety of product to the public and give each vendor a chance to have a productive day. **All vendors will be responsible for bagging their own trash at their booths.**

SET-UP:

Merchandise / Book Vendor:

- Doors open for set up beginning at 8:00am on Friday (**Must be ready by 9:00 am**)
- Doors open for set up beginning at 7:30am on Saturday

CHURCH MISSION CONGRESS HOURS:

Friday: 9:00 am– 3:00 pm

Saturday: 9:00 am – 4:00 pm

Merchandise / Book Vendor: must remain open until closing.

Tear down **must be** completed on Saturday by 5pm.

VENDOR INFORMATION:

- Each vendor will be responsible for their own set up & tear down
- Vendors will handle their own sales transactions and pay their own taxes
- No vendor raffles will be permitted
- Vendors must supply own extension cords and/or power strips if needed
- Tear down will not be permitted until after the event concludes on Saturday

FOOD VENDORS: We reserve the right to choose the assortment of entries to help maintain a variety of tastes.

Food booths will be grouped together in one area.

- Participants are responsible for all Health, FDA, and city permits or regulations.
- A copy of your health permit (food handler's card) must be present with you at your booth.

For additional information, contact the Valeria Flores at (509) 965-7117

2019 Church Mission Congress Gym Layout & Table Map

Table 1 V	Stage				Table 20	
Table 2 V	<p style="font-size: 1.2em; margin: 0;">Queen Gym</p> <p style="margin: 0;">5502 W Chestnut</p> <p style="margin: 0;">Yakima, WA 98908</p>				Table 19	
Table 3 V					Table 18	
Table 4 V					Table 17	
Table 5 V					Table 16	
Table 6 V					Table 15	
Table 7 V					Table 14	
Table 8 V	Table 9 V	Table 10 V	Entrance	Table 11 Diocese Info	Table 12 ACA	Table 13

Diocesan Organization and Merchandise /Book Vendors

- This layout is not to scale. Each vendor area is approximately 10 feet by 10 feet.
- Includes 2 chairs.
- Vendor tables area can be rearranged as needed as long as the vendor remains within their designated area.
- **Vendor Tables Reserved: 1-10 (ie: book vendor, religious items, etc.)**
- Informational Booth Tables Reserved: 13-20

Types of Booths: A combination of book vendors and informational booths will be inside Queen Gym. Food vendors will be located at the entrance of Queen Gym in the parking lot area. Visual signs will be available.

ITEM DONATION FORM

Diocese of Yakima- Church Mission Congress 2019

Vendors are provided the opportunity to donate an item(s) of their choice to promote their business. Please complete this form if you wish to donate an item, the item donated will be raffled on October 12th at the conclusion of the Congress at Queen Gym.

Donation items will be collected prior to the event starting, Please have your slip completed and turned in at the information booth located inside Queen Gym.

Donation Item

Name/ Business name _____

Description:

Value: _____

Signature: _____



**THE DIOCESE OF YAKIMA GREATLY
APPRECIATES YOUR PARTICIPATION IN THE
RAFFLE.**

THANK YOU FOR YOUR DONATION!!!