APPENDIX J

Finance Council Agenda

Finance Council Meeting of ____________________________ Held on ____________

1. Opening prayer

2. Members and guests present

3. Read, correct and approve minutes of previous meeting

4. Review and discuss progress and disposition of Old Business
   A. Special committee reports
   B. ______________________

5. Review and discuss Financial Reports of
   A. Parish – Investigate variances from budget and review outstanding obligations
   B. Building Committee
   C. School and related organizations – compare to budgets

6. New Business and other items
   A. ______________________
   B. ______________________
   C. ______________________

7. Closing prayer

Finance Council Calendar
(Note: Financial reports should be reviewed on at least a quarterly basis.)

March: Begin work on budget.
April: Continue work on budget.
May: Complete budget and attain the pastor’s approval.
July: Send the Parish Consolidated Financial Report to the Diocese by July 20th