



## CATHOLIC MUTUAL GROUP'S ONLINE TRAINING

Catholic Mutual Group continuously strives to provide pertinent safety materials and resources for our members to enhance their risk management programs. With this in mind, Catholic Mutual began development of online training designed specifically for Catholic Church properties in the Fall of 2009.

### **Some reasons to take advantage of this training include:**

- Available at no cost
- Unlimited use
- Easily accessed and viewed at the convenience of the trainee
- Each training takes less than 20 minutes
- Review questions provided at end of training
- Ability to track training results
- Some available in Spanish & French

### ***Online training designed to address facility safety and risk management:***

***Preventing Slips, Trips and Falls  
Fire Safety  
Preventative Maintenance***

### ***Online training designed to educate Youth Ministers, participants and parents in balancing ministry and fun:***

***Youth Ministry: Everything Matters and Everyone Has a Role***

### ***Online training designed to educate individuals responsible for organizing parish festivals or other large-scale events:***

***Safe and Successful Parish Festivals***

### **The Business of the Church:**

***Best Practices in Human Resource Management  
Best Practices for Facilities Usage Management and Operations  
Best Practices for Financial Management and Cash Handling***



## ONLINE RISK MANAGEMENT TRAINING IS EASY TO ACCESS!

- Sign onto Catholic Mutual's website [www.catholicmutual.org](http://www.catholicmutual.org). Click on "Member Login". The user name is 0166yak and the password is service (all lower case letters).
- Click on "Online Training"
- Click on "[Please click here.](#)"
- When you reach the training site, you will be prompted to:
  - Select a language (*may not be an option for some trainings*)
  - Select a subgroup – From the drop-down menu, select and click on your arch/diocese
  - Select a subgroup again – From the drop-down menu, select your location
  - Confirm your selection is correct
  - Select a course from the drop-down menu
  - Click on "launch course"

If you experience any trouble  
viewing the training courses,  
please contact OPUS at  
(913) 825-1600 or email

They will be happy to assist you.